



PCAE Kitchen Rental Agreement

PCAE Hall Address: 9926 39Ave, Edmonton, AB T6E 5T9

PCAE Hall Rental Coordinator: Jamil Shaikh Phone: (780) 200-8830 Email: pcae.team@gmail.com

RENTAL INFORMATION

***All Rentals are at the discretion of the Rental Coordinator. PCAE reserves the right to cancel any contract that is deemed inappropriate or harmful to community members and does not meet all contractual obligations.**

PCAE Hall is under 24 hour video surveillance both inside and outside the facility.

Contact Name: _____ Phone: _____ Cell: _____

Alternate contact (if any): _____

Group Name: _____

Address: _____

Email Address: _____

Drivers License Number: _____ DOB: _____

Rental Start Date(s): _____ Rental End Date(s): _____

Rental Time: From: _____ To _____

Frequency(Hourly, Daily, Weekly) : _____

Permission to prepare & handle Food _____ Permit# _____

TO SECURE YOUR RENTAL, THE CASHABLE RESERVATION/DAMAGE DEPOSIT IS DUE AT TIME OF BOOKING. ALL RENTAL PAPERWORK, ACQUISITION OF A VALID FOOD PERMIT IS THE RESPONSIBILITY OF THE RENTER. THE RENTER AGREES TO ADHERE TO ALBERTA HEALTH SERVICES (AHS) GUIDELINES AND WILL FOLLOW THE COVID RULES IN PLACE BY AHS.

Reservation/Damage Deposit: \$ 250.00 () Cash () Chq # _____ Date Paid: _____

Total Rental Fee: \$ _____ () Cash () Chq # _____ Date Paid: _____

Other option :

Credit Card Number: _____ Expiry Date: _____ () Visa () MasterCard

SPECIAL CONDITIONS : _____

COMMENTS : _____

Reservation/Damage Deposit will be returned within 14 days of rental date, providing all obligations have been met

Address for DD to be returned if different from above: _____

() Damage Deposit RETURN: Chq No _____ Date: _____



PCAE Kitchen Rental Agreement

This PCAE Kitchen Rental Agreement made this _____ day of _____, 20_____.

Between:

Pakistan Canada Association of Edmonton
(Hereinafter referred to as "PCAE")

And

(Lessee/Renter hereinafter referred to as "the Renter")

Kitchen Rental Start Date(s): _____ Kitchen Rental End Date(s): _____

Duration: ()Hourly ()Daily _____ Time: From _____ To _____

Rental Rate Per Hour is: _____ Rental Rate Per Day is: _____

1. RENTAL

1.1 The RENTER agrees that to secure the rental date he/she provides the PCAE with a cashable Reservation/ Damage Deposit, in the amount of \$100.00, by way of cheque (within one month of desired date), cash or Money Order. The balance of the rental payment shall be payable in the form of cash or guaranteed funds during the time in which access is provided. Non Sufficient Funds (NSF) cheques void the agreed contract, and the date will not be held or reserved. \$50.00 charge will be added for NSF cheques.

1.2 The RENTER must be over the age of 18, and provide proof in the form of photo ID. (Drivers License, Passport) and have a valid credit card.

1.3 The RENTER agrees to pay the PCAE an additional rental rate of \$50.00 for every hour of occupancy after the expiry of the rental period stated on Page 1 of this agreement.

1.4 If the RENTER fails to use the premises for the rental date referred to on Page 1 and 2, the PCAE may deduct from the Reservation/Damage Deposit the amount of \$100.00 as liquidated damages unless the RENTER has given the PCAE at least 10 days notice that it will not be using the premises on that date or the PCAE is able to re-rent the premises for that date.

1.5 PCAE Hall is a non-smoking facility. The use of E-cigarettes has also been banned in this facility. If anyone is found smoking inside the building, the damage deposit will not be returned to the RENTER. Common courtesy is expected for those who smoke outside the building. Please refrain from extinguishing cigarette butts on the property.

1.6 The RENTER is fully responsible for any and all costs, losses, loss of future revenue incurred as a result of damage, non availability to other third parties, excess cleaning fees related to the function, event, or facility, however caused and by whomever, whether invited as a guest or uninvited as a visitor, whether with the permission of the Renter. The Renter shall have the responsibility to report any damage to the PCAE representative, as soon as it is discovered.

1.7 Subject to any Clause of the agreement that authorizes the PCAE to deduct money from the Reservation/Damage Deposit, and after satisfactory inspection of the facility the PCAE will return the damage deposit to the RENTER within 14 days of the rental date. The RENTER shall be responsible for any damages in excess of the Reservation/Damage Deposit.

1.8 Absolutely no use of Liquor/Drugs/Cannabis allowed in the PCAE Hall premises.

2. FACILITY CARE AND CONDITIONS

2.1 The RENTER and the PCAE representative will conduct an inspection of the facility and equipment prior to commencement of the rental event and identify any damages or other conditions present. The PCAE representative will conduct a second inspection following the rental event to identify any damages to the facility and equipment arising from the RENTER'S event. Pictures will be taken of any damage that has occurred in the Kitchen or in the immediate vicinity.

2.2 The RENTER will be given a front door key code. The RENTER agrees to ensure that all doors are securely locked upon leaving the facility.

2.3 The RENTER will not park on the Front entrance of the Hall.

2.4 The Facility is equipped with 24-hour video surveillance both inside and outside the facility for your security and ours. The RENTER shall not cover any camera.

2.5 The RENTER shall remove all garbage and clean the premises before leaving.

2.6 The RENTER agrees that the PCAE may deduct from the Reservation/Damage deposit the cost :

- If a thorough cleaning is required and/or if damage occurs to the contents of the facility.
- Any replacement cost of damaged PCAE property or costs of repair will be the sole responsibility of the RENTER.

3. RENTER'S RESPONSIBILITY

3.1 Restrict use of the facility to the purpose stated on page 1 of this agreement (_____), and not permit the use of the facility for any other purpose without the prior, express, and written consent of the PCAE's representative.

3.2 PCAE shall not be consent to a subsequent assignment, sublease, or occupation by other persons. Any unauthorized assignment, sublease or license to occupy by the RENTER shall be void and shall terminate this lease agreement at the option of the PCAE.

3.3 Not to allow any waste or nuisance on the facility, or use or allow the facility to be used for any unlawful purpose according to bylaws of the City of Edmonton and laws of the Province of Alberta and the Dominion of Canada.

3.4 Have consideration of the community surrounding the facility, i.e. Loud Noise, Loitering around the premises

3.5 Leaving the Kitchen in the condition in what it was given to you and making sure all doors are locked.

3.6 The RENTER will use his own food items, spices, bowls, spoons, towels, pots, pans, cleaning supplies (Dishwashing Liquid, cleaning cloth, trash bags). When the processing is complete for the day, the RENTER will remove all his food, equipment and supplies from the Kitchen and either store on shelves rented at the Kitchen or take it home. PCAE will not be responsible for misplaced items.

3.7 The RENTER will give prompt notice to the PCAE coordinator of any maintenance required.

3.8 The RENTER shall make no alterations, installations, repairs or redecorations (including painting) of any kind to the premises without first obtaining a Written permission from the PCAE coordinator.

3.9 No signs or advertisement matter shall be painted or attached in any form in the Kitchen premises.

4. LIABILITIES AND INDEMNITY

4.1 The RENTER agrees that it will indemnify and save harmless the PCAE, its representatives, and the Edmonton Federation of Community Leagues and the City of Edmonton from any and all liability, loss, or other damage claims or obligations resulting from any injuries or losses of this nature.

4.2 The PCAE shall not be liable for liability or damage claims for injury to persons or property from any cause relating to the occupancy of the facility by the RENTER, including those arising out of damages or losses occurring on sidewalks and other areas adjacent to the facility during the term of this lease agreement or any extension of such term.

4.3 The PCAE does not supply nor is responsible for security for events held in the facility.

4.4 It is recommended for groups to obtain Third Party Liability Insurance for the rental period.

By signing below, The RENTER acknowledges having read all contents of this agreement and its attachments and agrees to the conditions in sections 1, 2, 3 and 4.

RENTER Name & Signature: _____

PCAE Coordinator Signature: _____

Date: _____

***PCAE reserves the right to cancel any booking that is deemed inappropriate or harmful to community members and does not meet all contractual obligations.**

PCAEE Kitchen Rental Agreement

Checklist Pre and Post Rental Condition

Kitchen/Equipment Checklist - Pre- Rental Condition	Kitchen/Equipment Checklist Post- Rental Condition
Date : _____	Date : _____
<input type="checkbox"/> Stove 1 - Top and Burners <input type="checkbox"/> Stove 2 - Top and Burners <input type="checkbox"/> Oven <input type="checkbox"/> Microwave <input type="checkbox"/> Fryer <input type="checkbox"/> Freezer <input type="checkbox"/> Fridge <input type="checkbox"/> Sink / Taps <input type="checkbox"/> Cupboards <input type="checkbox"/> Drawers <input type="checkbox"/> Floor <input type="checkbox"/> Garbage Can	<input type="checkbox"/> Stove 1 - Top and Burners <input type="checkbox"/> Stove 2 - Top and Burners <input type="checkbox"/> Oven <input type="checkbox"/> Microwave <input type="checkbox"/> Fryer <input type="checkbox"/> Freezer <input type="checkbox"/> Fridge <input type="checkbox"/> Sink / Taps <input type="checkbox"/> Cupboards <input type="checkbox"/> Drawers <input type="checkbox"/> Floor <input type="checkbox"/> Garbage Can
Renter Signature : _____	Renter Signature : _____
PCAE Signature : _____	PCAE Signature : _____

Comments : _____
